



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Treasurer and Tax Collector

At its meeting held December 2, 2003, the Board took the following action:

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The following item was called up for consideration:

Treasurer and Tax Collector's recommendation to approve and instruct the Chairman to sign amendments to agreements with Si-Nor, Incorporated, Absolute Professional Services and International Environmental Corp., to extend the terms for the provision of clean up and trash removal services related to the administration of Public Administrator decedent estates and Public Guardian conservatorship cases, offset by reimbursement from the individual estate, effective January 4, 2004 through April 30, 2004, pending completion of an Invitation for Bids.

Mark J. Saladino, Treasurer and Tax Collector, addressed the Board.

After discussion, on motion of Supervisor Antonovich, seconded by Supervisor Knabe, unanimously carried, the Board took the following actions:

1. Adopted the Treasurer and Tax Collector's attached recommendation; and
2. Instructed the Treasurer and Tax Collector to:
 - a. Issue a Request for Proposal for an additional contractor for cleanup and trash removal services related to the administration of Public Administrator decedent estates and Public Guardian conservatorship cases;
 - b. Include in the new contract bid, the appropriate insurance requirements and compliance with background checks; and
 - c. Request current awarded contractors to also comply with the additional insurance requirements and background checks.

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Attachment

Copies distributed:

Each Supervisor
Chief Administrative Officer
County Counsel